

# I · N · T · B · A · U

International Network for Traditional Building, Architecture & Urbanism  
PATRON: HIS ROYAL HIGHNESS THE PRINCE OF WALES

## INTBAU Design Workshops and Charrettes INTBAU Guide document 3

### Typical programme outline (may be shorter or longer)

Lectures and presentations by local politicians, historians, planners, residents groups, etc are normally held early in the programme. The number of these presentations varies and therefore they not shown here.

- The group should plan to have lunch and dinner together every day, with details arranged in advance. Meals are very important for group bonding and informal project discussions.

■ ■ ■ ■ ■

Day 1 (normally a Sunday for an 8-day programme)  
(can expand to two days touring if participants are not familiar with location)  
Arrival

Afternoon

- Arrival and transfer to hotel (as close as possible to the project site).

Dinner at hotel.

■ ■ ■ ■ ■

Day 2 (normally a Monday)  
First working day, meetings with local community and officials

Breakfast at hotel

Morning

- Presentation on project issues.
- Walking tour of town.
- Meeting with Mayor and officials.

Lunch

Afternoon

- Visit to similar projects in the area or nearby.

Dinner

Evening

- Public meeting with citizens of the project town or area.

■ ■ ■ ■ ■

**Day 3 (normally a Tuesday)****Partner presentations, definition of tasks**

Breakfast at hotel

Morning

- Lectures
- Foundation of workgroups and definition of tasks.

Lunch

Afternoon

- Design workshops in groups.

Dinner

**Day 4 (normally a Wednesday)****Preliminary findings and feedback**

Breakfast at hotel

Morning

- Internal presentation of group work with debate.

Lunch

Afternoon

- Design workshops in groups.

Dinner

- Preliminary public presentation with feedback from the community.
- Optional social event for participants

**Day 5 (normally a Thursday)****Design and production**

Breakfast at hotel

Morning

- Group discussion of community feedback.
- Design workshops in groups.

Lunch

Afternoon

- Revision of proposals in groups.
- Start design work for exhibition.

Dinner



## **Day 6 (normally a Friday)**

### **Production**

Breakfast at hotel

Morning

- Start production work for exhibition

Lunch

Afternoon

- Production work for exhibition

Dinner



## **Day 7 (normally a Saturday)**

### **Public exhibition and presentation**

Breakfast at hotel

Morning

- Public presentation of project with debate for local officials and citizens.

Lunch

Afternoon

- Opening of public exhibition.
- Closing reception and dinner.



## **Day 8 (normally a Sunday)**

### **Departure**

Breakfast at hotel

Morning

- Summing up for and by the participants.
- End of the workshop programme.

Lunch

Afternoon

- Departure of participants.



**Dr Matthew Hardy**

Secretary, INTBAU

August 2006 v.3